

COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

12575 W. Bayaud Ave
Lakewood, CO 80228
www.casfm.org



Date/Time: January 9, 2025, 9:00 AM – 11:00 AM
Location: Hybrid In-person/Teams
Mile High Flood District
12575 W. Bayaud Ave., Lakewood, CO 80228
Remote: Join Teams Meeting (see Events Calendar for link)

GENERAL MEMBER MEETING AGENDA:

1. **Call to Order – Danny Elsner, Dewberry**
 - A. Main Focus – 2025 Budget approval
 - B. 2025 Yearly Plan creation
2. **Secretary – Jeremy Deischer, ICON**
 - A. Check for quorum (if needed)
 - B. Approval of last meetings minutes
3. **Treasurer’s Report – Frans Lambrechtsen, Kimley-Horn**
 - A. 2024 Profit & Loss/Cash Flow Update
 - B. 2025 Draft Budget Approval
 - C. New accountant
4. **Vice Chair – Jen Winters, MHFD**
 - A. Highlight Regional and Committee Reports
5. **Regional Representative Reports (see attached reports)**
 - A. Northeast Region – Andrew Fisher, Olsson
 - B. Southwest Region - Russell Anderson, Michael Baker
 - C. Northwest Region – Lisa Froshaug, Grand Junction
 - D. Metro Region – Melanie Walter, Arvada
 - E. Southeast Region – Jordan Becker, Matrix
6. **Committee Reports (see attached reports)**
 - A. Annual Conference – Jason Messamer, CSU
 1. 2026 Conference Location / Deposit
 - B. Floodplain Management – Monica Bortolini, Longmont & Connor Johnson, AECOM
 - C. Colorado Flood TAP – Brian Varrella, CDOT
 - D. Outreach and Training – Andrew Kutsch, RESPEC & Katie Kerstiens, MHFD
 - E. Stormwater Quality – Candice Owen, MHFD & Sara Johnson, Muller
 - F. Scholarship –Selena Klosowki, Denver; Ben Liu, Matrix, & Madison Stewart, Olsson
 - G. Young Members Group – Pieter van Leeuwen, Loewen & Luke McLean, Kimley-Horn
 - H. Membership - Dan Hill, MHFD
 1. Membership renewal update
 - I. Website – Katie Kerstiens, MHFD
7. **ASFPM Update – Danny Elsner, Dewberry**
 - A. Chapter All Call, January 22, 2025 - Danny Elsner, Dewberry to present a quick discussion on copyright issues

OFFICERS

Chair Danny Elsner, PE, CFM Dewberry 990 South Broadway, Suite 400 Denver, CO 80209 (303) 951.0639 eelsner@dewberry.com	Vice Chair Jennifer Winters, PE, CFM Mile High Flood District 12575 W. Bayaud Ave. Lakewood, CO 80228 (303) 285.9063 jwinters@mhfd.org	Secretary Jeremy Deischer, PE ICON Engineering, Inc. 7000 S. Yosemite St., Suite 120 Centennial, CO 80112 (303) 221.0802 jdesicher@iconeng.com	Treasurer Frans Lambrechtsen, PE, CFM Kimley-Horn 6200 S. Syracuse Way, Suite.300 Greenwood Village, CO 80111 (720)484.4558 frans.lambrechtsen@kimley-horn.com
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- B. May 18-22, 2025 - New Orleans - Jen Winters, MHFD to attend tentatively
- 8. Old Business**
 - A. Consultant Conference Support/Executive Assistant (Shea Thomas) - Danny Elsner, Dewberry
 - B. New Committee Group being formed by Melanie Walter, Arvada for municipal support in the same for as our Colorado Flood TAP (MSWaP) - see Committee Report for more info
 - C. Stormwater Quality Committee investigating continuing education certification opportunities
 - D. Conference attendance vs. membership growth
 - E. Scholarship Committee budget breakout in the budget
- 9. New Business**
 - A. CASFM Mentor-Protege Program - Emily Villines, Calibre & Claire Paschke, Kimley-Horn
 - B. Advertisement for the Executive Administrator some time this year
- 10. Next 3 meetings**
 - A. Thursday, March 13th, 2025, 9-11am at Jacobs, 6312 S. Fiddlers Green Circle, Suite 300N, Greenwood Village, CO 80111
 - B. Thursday, May 8, 2025, 9-11am at City of Loveland, 2525 W. 1st Street, Loveland, CO 80537
 - C. **TBD**, Friday, July 11, 2025 (potentially 11am) at Steamboat Grand conference center followed by a site visit
- 11. Adjourn**

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Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2024

January through December 2024 (Bank Statement)

Accrual Basis

Ordinary Income/Expense	Actual	Budget	\$ Over Budget	% of Budget
Income				
43400 - Direct Public Support				
43415 - Direct Scholarship Contributions	4,738.55	4,000.00	-738.55	118.5%
Total 43400 - Direct Public Support	4,738.55	4,000.00	-738.55	118.5%
45000 - Investments				
45030 - Interest-Savings	55.40	65.00	9.60	85.2%
Total 45000 - Investments	55.40	65.00	9.60	85.2%
47200 - Program Income				
47230 - Membership Dues	53,197.30	41,700.00	-11,497.30	127.6%
47240 - Annual Conference Fees	319,203.23	250,000.00	-69,203.23	127.7%
47245 - Annual Conference Sponsorships	88,425.00	70,000.00	-18,425.00	126.3%
47250 - Workshop/Training Fees				
47251 - Lunch & Learns, Courses, Trainings	47,455.96	50,000.00	2,544.04	94.9%
47260 - Water Quality Fieldtrip Fees	350.00	500.00	150.00	70.0%
47275 - Socials Sponsorships/Registration Fees	500.00	0.00		
47280 - Seminar/Training Sponsorship	1,410.00			
47285 - Scholarship Sponsorships/Fund Raising Fees	11,732.34	5,000.00		
Total 47250 - Workshops Fees	61,448.30	55,500.00	-5,948.30	110.7%
Total 47200 - Program Income	522,273.83	417,200.00	-105,073.83	125.2%
Total Income	\$27,067.78	\$21,265.00	-105,802.78	125.1%
Expense				
62100 - Contract Services				
62110 - Accounting Fees	1,415.00	2,100.00	685.00	67.4%
62140 - Legal Fees	2,900.00	0.00	-2,900.00	0.0%
Total 62100 - Contract Services	3,915.00	2,100.00	-1,815.00	186.4%
62200 - Dues and Subscriptions				
62210 - ASFSM Dues	1,400.00	700.00	-700.00	200.0%
Total 62200 Dues and Subscriptions	1,400.00	700.00	-700.00	200.0%
64000 - Annual Conference				
64100 - Annual Conference Hotel Reservation	0.00	30,000.00	30,000.00	0.0%
64200 - Annual Conference Costs	313,724.05	240,000.00	-73,724.05	130.7%
64300 - Annual Conference General	16,407.83	30,000.00	13,592.17	54.7%
Total 64000 - Annual Conference	330,131.88	300,000.00	-30,131.88	110.0%
65000 - Operations				
63400 - Membership & Database Coordination	2,592.00	2,600.00	8.00	99.7%
63500 - News Letters	0.00	0.00	0.00	0.0%
65020 - Postage, Mailing Service	26.58	0.00	-26.58	0.0%
65040 - Supplies	0.00	0.00	0.00	0.0%
65120 - Insurance - Liability, D and O	2,216.00	2,200.00	-16.00	100.7%
65150 - Credit Card Fees				
65151 - Credit Card Fees - Monthly	1,297.04	1,000.00	-297.04	129.7%
Total 65151 - Credit Card Fees	1,297.04	1,000.00	-297.04	129.7%
65200 - Website Hosting and Domain	35.99	500.00	464.01	7.2%
65205 - Website Maintenance	1,500.00	2,100.00	600.00	71.4%
65210 - Conference Management Software	6,004.80	11,000.00	4,995.20	54.6%
65300 - Bank Fees	90.00	150.00	60.00	60.0%
68305 - Membership Meetings	0.00	0.00	0.00	0.0%
70000 - Zoom Account (Misc.)	392.21	150.00	-242.21	261.5%
Total 65000 - Operations	14,154.62	19,700.00	5,545.38	71.9%
65500 - ASFSM National Conf	735.00	2,500.00	0.00	0.0%
66000 - Workshops				
66100 - Workshops - Lunch & Learn	0.00	0.00	0.00	0.0%
66150 - Water Quality Fieldtrip	586.22	500.00	-86.22	117.2%
66200 - Workshops - Outreach & Training	48,015.81	39,000.00	-9,015.81	123.1%
66300 - Workshops - Seminar	1,410.00	0.00	-1,410.00	0.0%
66400 - Workshops - CASFM Toastmasters	245.87	500.00	254.13	49.2%
Total 66000 - Workshops	50,257.90	42,500.00	-7,757.90	118.3%
68000 - Socials				
68100 - Metro Socials	1,552.73	1,250.00	-302.73	124.2%
68200 - Northeast Socials	558.61	1,000.00	441.39	55.9%
68300 - Southwest Socials	0.00	800.00	800.00	0.0%
68400 - Southeast Socials	825.77	500.00	-325.77	165.2%
68500 - Northwest Socials	0.00	500.00	500.00	0.0%
68600 - Young Members Social	1,126.56	2,500.00	1,373.44	45.1%
Total 68000 - Socials	4,063.67	6,550.00	2,486.33	62.0%
68800 - Donations				
68920 - ASFSM Foundation	965.73	750.00	-215.73	128.8%
68930 - Research	5,000.00	5,000.00	0.00	100.0%
68940 - Misc.	0.00	0.00	0.00	0.0%
68950 - Disaster Relief	10,000.00	10,000.00	0.00	1.00
Total 68800 - Donations	15,965.73	15,750.00	-215.73	101.4%
69000 - Scholarships				
69200 - Ben Urbonas Scholarship	8,000.00	4,000.00	-4,000.00	200.0%
69300 - CASFM Family Scholarship	8,000.00	4,000.00	-4,000.00	200.0%
69400 - Undergrad Scholarship	4,000.00	4,000.00	0.00	100.0%
69500 - Scholarship Fund Raising Expenses	5,709.89			
Total 69000 - Scholarships	25,709.89	12,000.00	-13,709.89	214.2%
Total Expense	446,333.69	399,300.00	-47,033.69	111.8%
Net Ordinary Income	\$27,067.78	\$21,265.00	-105,802.78	125.1%
Net Income	\$80,734.09	\$21,965.00	-58,769.09	

	12/29/2023	12/31/2024
Checking	\$ 148,685.95	\$ 226,864.64
Money Market (Family Scholarship)	\$ 24,101.70	\$ 20,157.10
Combined	\$ 172,787.65	\$ 247,021.74

Cash Flow Projection CASFM

Starting date Jan-24
 Cash balance alert minimum \$ 120,000.00

		Beginning	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total	
P&L Code	Annual Budget	Cash on hand (beginning of month)	148,686	146,186	130,275	125,016	121,161	124,819	131,212	225,609	323,798	423,016	346,053	208,510	229,625	
		INCOME														
43415	\$ 4,000.00	Direct Scholarship Contributions	4,000									48	4,690			4,738.55
47285	\$ 5,000.00	Scholarship Sponsorships/Fund Raising Fees									7,085	4,647				11,732.34
45030	\$ 65.00	Money Market Interest (Scholarship Acct)		5.65	4.79	4.79	5.29	5.13	4.63	5.46	4.94	4.83	3.03	1.89		55.40
47230	\$ 41,700.00	Membership Dues		6,930	250	40	280	282	320	600	320	80	300	22,535	21,260	53,197.30
47240	\$ 250,000.00	Annual Conference Fees							19,246	102,950	110,455	77,446	9,107			319,203.23
47245	\$ 70,000.00	Annual Conference Sponsorships							82,675	5,750						88,425.00
47251	\$ 50,000.00	Lunch&Learn, Course, Trainings		2,875	2,121		7,425	7,425	15,675	825				4,950	6,160	47,455.96
47260	\$ 500.00	Water Quality Field Trip Fees						350								350.00
47275	\$ -	Social Sponsorships/Registration Fee				20	480									500.00
47280	\$ -	Seminar Sponsorship/Registration Fee			870	150	390									1,410.00
		TOTAL CASH RECEIPTS	4,000	9,811	3,246	215	8,580	8,062	117,920	110,130	110,780	84,664	18,749	27,488	27,422	527,067.78
	\$ 421,265.00	Total cash available	152,686	155,997	133,520	125,231	129,741	132,882	249,132	335,740	434,578	507,680	364,802	235,998	257,047	
		EXPENSE														
62110	\$ 2,100.00	Accounting/Tax Prep												515	900	1,415.00
62140	\$ -	Legal Fees							2,500							2,500.00
62210	\$ 700.00	ASFPD Dues		700										700		1,400.00
64100	\$ 30,000.00	Annual Conference Hotel														0.00
64200	\$ 240,000.00	Annual Conference Costs			3,750						153,155	144,940	3,920	2,640		308,404.05
64300	\$ 30,000.00	Annual Conference General (Reimburse)							5,320		1,101	3,151		12,155		21,727.83
63400	\$ 2,600.00	Membership Database Coord (Wild Apricot)									2,592					2,592.00
65151	\$ 1,000.00	Credit Card Fees		430	149	8	1	12	10	12	4	4	0	11	653	1,297.04
65200	\$ 500.00	Website Hosting and Domain (Bluehost)						36								35.99
65205	\$ 2,100.00	Website Maintenance (Small Giants)		900	600											1,500.00
65210	\$ 11,000.00	Conference Software (Socia/Webex)		5,850									155			6,004.80
65300	\$ 150.00	Bank Fee		5	5	5	5	5	5	5	5	5	35	3	5	88.03
65120	\$ 2,200.00	Insurance (Lawyers Choice & Auto Owners)								1,348				868		2,216.00
65020	\$ -	Postage				9	18									26.58
70000	\$ 150.00	Miscellaneous (Zoom, Other)												25		392.21
65500	\$ 2,500.00	ASFPD National Conference (Chair & volunteers)					367	735								735.00
66150	\$ 500.00	Water Quality Field Trip		237						349						586.22
66200	\$ 39,000.00	Workshops - Training		17,600			2,500	66	13,049	2,273	11,000				1,527	48,015.81
66300	\$ -	Workshops - Seminars (NW Region)						1,410								1,410.00
66400	\$ 500.00	CASFM Toastmasters					139								107	245.87
68100	\$ 1,250.00	68100 - Metro Socials					640	40						873		1,552.73
68200	\$ 1,000.00	68200 - Northeast Socials						100	459							558.61
68300	\$ 500.00	68300 - Southwest Socials														0.00
68400	\$ 800.00	68400 - Southeast Socials					273				553					825.77
68500	\$ 500.00	68500 - Northwest Socials														0.00
68600	\$ 2,500.00	68600 - Young Members Social				48	44			134			408	356	137	1,126.56
68920	\$ 750.00	ASFPD Donation					200						765.73			965.73
68930	\$ 5,000.00	Research Grant (2 @ \$2500)	2,500										5,000			7,500.00
68950	\$ 10,000.00	Disaster Relief (2 @ \$5000)							10,000							10,000.00
69000	\$ 12,000.00	Scholarships (3 @ \$4000)	4,000		4,000										12,000	24,000.00
69500	\$ -	Scholarship Fund Raising Expenses									4,770	940				5,709.89
	\$ 399,300.00	TOTAL CASH PAID OUT	6,500	25,722	8,504	4,070	4,922	1,670	23,523	11,941	11,562	161,627	156,292	6,373	30,125	446,331.72
		Cash on hand (end of month)	146,185.95	130,274.53	125,015.79	121,160.87	124,819.47	131,211.99	225,609.25	323,798.35	423,016.00	346,052.68	208,509.93	229,624.98	226,922.01	

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**REGIONAL REPRESENTATIVE, COMMITTEE, AND MISC. REPORTS,
JANUARY 9, 2025**

REGIONAL REPRESENTATIVE REPORTS

Northeast Region: Andrew Fisher, Olsson (afisher@olsson.com)

- May General Membership meeting is tentatively scheduled to be in the City of Loveland
- Networking event to occur in May/June

**Southwest Region: Russell Anderson, MBI
(Russell.Anderson@mbakerintl.com)**

- There has been interest expressed in training specific to 2D BLE and how to work with BLE data, rain on grid, and unsteady 2D models. The feedback indicates that attendance at previous CASFM 2D training wasn't addressing these needs. Recommended that there could be two topic courses: 1) intro level (2-3 day) and 2) rain on grid (1 - 2 day) specialty.

Northwest Region: Lisa Froshaug, Grand Junction (lisafr@gjcity.org)

- A lunch and learn, showcasing the documentary Water in the Desert: The Grand Valley and its Rivers, which tells the story of the evolving relationship between the Grand Valley and the Gunnison and Colorado Rivers, is being planned for the month of February
- Annual Western Slope in spring

Metro Region: Melanie Walter, Arvada (mwalter@arvada.org)

- Municipal Stormwater Partnership (MSWaP) is a potential committee to bring municipalities across Colorado into a knowledge sharing platform that assists capital and development review staff who oversee public and private stormwater infrastructure. Its mission is to answer the question of "what do other municipalities do?" Contact mwalter@arvada.org with any thoughts of format or structure.
- Upcoming Metro social on April 10th from 4:30-6:30pm at the Merrick Office Building in the Denver Tech Center. Christi Wisleder from Merrick will be presenting "Launch a Grassroots Mentor Program" which focuses on creating or growing employee driven peer mentor programs.

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Southeast Region: Adam Copper, Colorado Springs

(adam.copper@coloradosprings.gov) & Jordan Becker, Matrix Design Group
(jordan_becker@matrixdesigngroup.com)

- Upcoming networking event at a local brewery in Colorado Springs in late Jan/Feb
- Fieldtrip + Happy Hour planned for late May/June

COMMITTEE REPORTS

Annual Conference: Jason Messamer, CSU (jmessamer@csu.org)

- Refer to main meeting minutes.

Floodplain Management: Monica Bortolini, City of Longmont

(Monica.Bortolini@longmontcolorado.gov) & Connor Johnson, AECOM
(Connor.Johnson@aecom.com)

- Next committee meeting is being planned for the mid-January - invites will come soon.
- A Managing Floodplain Development Through the NFIP (EO273) class will be coordinated through FEMA and CWCB. The class will likely be in the Spring of 2025. A location has not been set yet. More to come.
- Upcoming Tour: Resilient St. Vrain Project - Spring/Summer 2025

Colorado Flood TAP: Brian Varrella, CDOT (Brian.Varrella@state.co.us)

- Next meeting is being planned for January/February

Outreach & Training: Andrew Kustus, RESPEC

(andrew.kustus@respec.com) and Katie Kerstiens, MHFD
(kkerstiens@mhfd.org)

1. January 24th: Full-day Crash Course in Scientific Programming & Data Analytics for Civil Engineering at MHFD. Check Events page for more info.
2. Coordinating with region reps to try and hold trainings outside Metro Region in 2025.

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3. We are always looking for ideas for trainings, lunch and learns, and tours. Please reach out if you have a topic that interests you, a cool project you would like to show off, or if you have provided training for another organization!

Stormwater Quality: Candice Owen, MHFD (cowen@mhfd.org) & Sara Johnson, Muller (sjohnson@mullereng.com)

- Meeting in early December with presentation and discussion on community values and benefits of water quality facilities, summarize the year, and start discussion of 2025 activities.

Scholarship: Ben Liu, Matrix (ben_liu@matrixdesigngroup.com); Selena Klosowski, Denver (selena.klosowski@denvergov.org)

- Newly selected 2024-25 recipients were notified in early December. We received 4 applications for the Ben Urbonas Graduate and Family Scholarships, and 7 applications to the Undergraduate Scholarship.
- We are working with James Linden from SEMSWA to combine efforts and have the proceeds of the Race for the Watershed 5k that SEMSWA, Splash and the Cherry Creek Stewardship Partners host go towards the CASFM Scholarship fund. We are meeting 1/23/25 at 9am to continue this coordinated effort.
- Golf Tournament is going to be May 16, 2025, Daniel Loewen is leading this fundraiser.
- Clay Shoot is being planned and led by
- Next meeting should be held in February 2025 to go over fundraising goals for the year

Younger Members Group: Pieter van Leeuwen, Loewen Engineering (pvanleeuwen@loeweneng.com) & Luke McLean, Kimley-Horn (luke.mclean@kimley-horn.com)

- YMG Picnic at the Conference was a success, introducing a lot of new faces to YMG and with a visit from Danny Elsner and Jeremy Deischer.
- YMG Bowling Night at Hanger 101 Bar and Grill was held on 11/14.
- Ugly Sweater & Trivia event was held on December 11th
- More to come on upcoming events in 2025!

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MISC. REPORTS

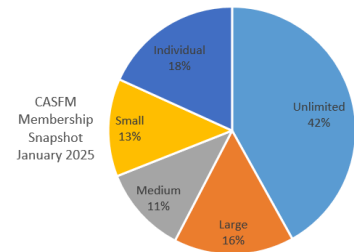
Membership: Stuart Gardner, CDOT (stuart.gardner@state.co.us) and Dan Hill (dhill@mhfd.org)

- Total Membership Revenue for 2024 was \$50,430 - 11% over 2023.
- The total number of members is up. In spite of strong renewals in November and December, the renewal percentage is a little behind last year at 85% compared to 94%.
- A few of the bundles are late renewing due to Bundle Admins leaving their organization and not arranging for a replacement.

Total Membership Revenue in 2024	\$50,430
Wild Apricot - Credit Card	\$46,265
Wild Apricot - Check	\$3,565
With Conference Registrations	\$600

	Jan-17	Jan-18	Jan-19	Jan-20	Jan-21	Jan-22	Jan-23	Jan-24	Jan-25
Total Members	919	973	1032	1102	1118	1184	1206	1222	1303
Total Renewed by January Meeting	678	642	861	882	818	878	1011	1147	1110
Percentage	74%	66%	83%	80%	73%	74%	84%	94%	85%
Unlimited Bundles Renewed							12	15	13
Large Bundles Renewed	7	7	11	12	13	16	6	9	9
Medium Bundles Renewed	10	9	15	13	8	11	13	11	9
Small Bundles Renewed	23	24	18	25	23	20	19	23	20
Individuals Renewed	167	165	172	187	161	150	160	200	197
Students Renewed	5	8	7	3	1	8	4	5	9
Educator Renewed						2	2	3	3
Retired Renewed				9	8	10	18	17	18
Total Remaining to Renew	241	331	171	220	300	306	195	75	193
Remaining Unlimited Bundles							1	0	2
Remaining Large Bundles	4	5	1	3	5	4	1	1	0
Remaining Medium Bundles	2	3	1	2	4	3	4	0	1
Remaining Small Bundles	7	10	7	4	6	5	6	0	3
Remaining Individuals	69	87	76	77	93	101	77	54	106
Remaining Students				0	1	12	13	3	5
Remaining Retired				0	2	1	0	1	0

	Wild Apricot	Conference	Total
2018	\$ 18,890	\$ 1,250	\$ 20,140
2019	\$ 22,270	\$ 2,880	\$ 25,150
2020	\$ 18,410	\$ 1,530	\$ 19,940
2021	\$ 20,555	\$ 2,325	\$ 22,880
2022	\$ 29,845	\$ 840	\$ 30,685
2023	\$ 43,920	\$ 1,400	\$ 45,320
2024	\$ 49,830	\$ 600	\$ 50,430



Website: Katie Kerstiens, MHFD (kkerstiens@mhfd.org)

- No updates!

OFFICERS

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