

# COLORADO ASSOCIATION OF STORMWATER AND FLOODPLAIN MANAGERS

12575 W. Bayaud Ave  
Lakewood, CO 80228  
[www.casfm.org](http://www.casfm.org)



**Date/Time:** July 12, 11:00 AM – 1:00 PM  
**Location:** Hybrid In-person/Zoom  
Beaver Creek

## GENERAL MEMBER MEETING MINUTES:

- 1. Call to Order – Danny Elsner, Dewberry**
  - A. Main Focus – Conference Updates and Site Visit
- 2. Secretary – Jeremy Deischer, ICON**
  - A. Check for quorum (if needed)

A quorum was present at the meeting. The following board members were in attendance: Danny Elsner (Chair), Dan Hill (Vice-Chair), Molly Trujillo (Treasurer), Jeremy Deischer (Secretary), Russel Anderson (SW Region Rep), Adam Copper (SE Region Rep)
  - B. Approval of last meetings minutes  
The May meeting minutes were approved without comment
- 3. Treasurer’s Report – Molly Trujillo, SEMSWA**
  - A. 2024 Profit & Loss/Cash Flow Update  
Molly Trujillo provided a summary of the profit and loss statement and cash flow update which can be found attached.
- 4. Vice Chair –Dan Hill, MHFD**
  - A. Highlight Regional and Committee Reports  
Dan provided a recap of the regional rep reports which can be found attached.
- 5. Regional Representative Reports (see attached reports)**
  - A. Northeast Region – Andrew Fisher, Olsson
  - B. Southwest Region - Russell Anderson, Michael Baker
  - C. Northwest Region – Lisa Froshaug, Grand Junction
  - D. Metro Region – Melanie Walter, Arvada
  - E. Southeast Region – Adam Copper, Colorado Springs
- 6. Committee Reports (see attached reports)**
  - A. Annual Conference – Jason Messamer, CSU
  - B. Floodplain Management – Stacey Thompson, MHFD, Monica Bortolini, Longmont, Leylin Marroquin, AECOM & Connor Johnson, AECOM
  - C. Colorado Flood TAP – Brian Varrella, CDOT
  - D. Outreach and Training – Andrew Kutsch, ERA & Katie Kerstiens, MHFD
  - E. Stormwater Quality – Candice Owen, MHFD & Sara Johnson, Muller
  - F. Scholarship –Ben Liu, Matrix & Selena Klosowki, Denver

### OFFICERS

<b>Chair</b> <b>Danny Elsner, PE, CFM</b> Dewberry 990 South Broadway, Suite 400 Denver, CO 80209 (303) 951.0639 <a href="mailto:eelsner@dewberry.com">eelsner@dewberry.com</a>	<b>Vice Chair</b> <b>Dan Hill, PE, CFM</b> Mile High Flood District 12575 W. Bayaud Ave. Lakewood, CO 80228 (303) 749.5427 <a href="mailto:dhill@mhfd.org">dhill@mhfd.org</a>	<b>Secretary</b> <b>Jeremy Deischer, PE</b> ICON Engineering, Inc. 7000 S. Yosemite St., Suite 120 Centennial, CO 80112 (303) 221.0802 <a href="mailto:jdesicher@iconeng.com">jdesicher@iconeng.com</a>	<b>Treasurer</b> <b>Molly Trujillo, PE, CFM</b> SEMSWA 7437 S. Fairplay St., Centennial, CO 80112 (303) 858.8844 <a href="mailto:mtrujillo@semswa.org">mtrujillo@semswa.org</a>
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- G. Young Members Group – Faylyn Bruecken, Olsson & Zach Purfurst, ICON
  - H. Membership - Stuart Gardner, CDOT
    - 1. Going to transfer Membership to Drew Beck, Matrix in November after membership renewals
  - I. Website – Katie Kerstiens, MHFD
- 7. ASFPM Update – Drew Beck, Matrix and/or Danny Elsner, Dewberry**
- A. 2024 ASFPM Update - June 24-28
- 8. Old Business**
- A. Slack workspace  
No update
  - B. Consultant Conference Support/Executive Assistant (Shea Thomas) - Danny Elsner, Dewberry  
Shea continues to define the Executive Assistant role and discusses with committee members which responsibilities should be included in the role.
  - C. New Committee Group being formed by Melanie Walter, Arvada for municipal support in the same for as our Colorado Flood TAP  
No update since the previous meeting
- 9. New Business**
- A. Call for Nominations for Officers - Drew Beck, Matrix
    - 1. All positions on the Board are open each year
      - a. Officers - Chair, Vice Chair, Secretary, and Treasurer
      - b. Regional Representatives in the 5 regions
    - 2. Current Treasurer and Southeast Region Rep have reached the 2 year limit and can not run this year.
  - B. Hired Chaudhry Law to help with copyright issues on website from past presentation  
Danny Elsner provided a summary of CASFM hiring Chaudry Law to assist in copyright issues. Previous presentations posted on the CASFM website had been flagged for copyright violation for images used in the presentation. The presentations have been removed from the CASFM site and require logging in to the Wild Apricot site to access them. Chaudhry Law is representing CASFM and will provide guidelines for future presentations to abide by.
- 10. Next 3 meetings**
- A. TENTATIVE during the CASFM Annual Conference, Monday - Thursday, September 30th through October 4th, 2024, with both a Board Meeting and a General Meeting during the week
  - B. Thursday, November 14th, 2024, 9 -11am at Matrix Design Group, 2435 Research Pkwy STE 300, Colorado Springs, CO 80920
  - C. Thursday, January 9th, 2025 9-11 am at Mile High Flood District, 12575 W. Bayaud Ave., Lakewood, CO 80228

## 11. Adjourn

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**REGIONAL REPRESENTATIVES AND COMMITTEE REPORTS**

**July 12, 2024**

**REGIONAL REPRESENTATIVE REPORTS**

**Northeast Region – Andrew Fisher, Olsson ([afisher@olsson.com](mailto:afisher@olsson.com))**

- Held a successful 24-person social on 6/5 with a presentation from Will Wilhelm (Kimley-Horn) presenting on “Restoring Urban Streams and Watersheds”.

**Southwest Region – Russell Anderson, MBI ([Russell.Anderson@mbakerintl.com](mailto:Russell.Anderson@mbakerintl.com))**

- No updates.

**Northwest Region –Lisa Froshaug, Grand Junction ([lisafr@gjcity.org](mailto:lisafr@gjcity.org))**

- Upcoming Lunch and Learn: Water in the Desert short film showing at Grand Junction’s Museum of the West in downtown Grand Junction with lunch catered by Roots Gastrohub. Fall 2024

**Metro Region – Melanie Walter, Arvada ([mwalter@arvada.org](mailto:mwalter@arvada.org))**

- Results of the poll for a municipal group formation indicates there is an interest in initially keeping it exclusive to municipal employees. Patterning it after the FTAP group seems to be the best path forward. Melanie to coordinate with Brian Varrella regarding how to set it up.
- Another Metro social being discussed

**Southeast Region – Adam Copper, Colorado Springs ([adam.copper@coloradosprings.gov](mailto:adam.copper@coloradosprings.gov))**

- Joint CASFM/ASCE golf tournament pending
- Look for announcement for a social coming in the next 2 months

**COMMITTEE REPORTS**

**Annual Conference – Jason Messamer, CSU ([jmessamer@csu.org](mailto:jmessamer@csu.org))**

- Registration opening soon if not by the time of the meeting.
- See agenda for more detailed discussion.

**Floodplain Management – Stacey Thompson ([staceythompson8@gmail.com](mailto:staceythompson8@gmail.com)); Monica Bortolini, Longmont ([Monica.Bortolini@longmontcolorado.gov](mailto:Monica.Bortolini@longmontcolorado.gov)); Leylin Marroquin, AECOM ([Leylin.Marroquin@aecom.com](mailto:Leylin.Marroquin@aecom.com)); Connor Johnson, AECOM ([Connor.Johnson@aecom.com](mailto:Connor.Johnson@aecom.com))**

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- Monica has asked MHFD to provide a “big issue” Federal FPM summary from ASFPM for our next committee meeting.
- Monica will provide an update on the CRS Redesign Project
- Committee page on website has been updated - (more revisions pending)
- Next committee meeting is being planned for the end of July - invites will come soon.

### **Colorado Flood TAP – Brian Varrella, CDOT ([Brian.Varrella@state.co.us](mailto:Brian.Varrella@state.co.us))**

- Held a meeting on June 3 at MHFD offices.

### **Outreach & Training – Andrew Kustus, RESPEC ([andrew.kustus@respec.com](mailto:andrew.kustus@respec.com)) and Katie Kerstiens, MHFD ([kkerstiens@mhfd.org](mailto:kkerstiens@mhfd.org))**

1. Thank you Merrick for hosting the HEC-RAS 1D training next week (July 17-19), the course is sold out!
2. We are holding a hybrid 2-hour public speaking class, led by Dave Skuodas, August 29th. More info and registration will be coming soon.
3. We are always looking for ideas for trainings, lunch and learns, and tours. Please reach out if you have a topic that interests you, a cool project you would like to show off, or if you have provided training for another organization!

### **Stormwater Quality –Candice Owen, MHFD ([cowen@mhfd.org](mailto:cowen@mhfd.org)) & Sara Johnson, Muller ([sjohnson@mullereng.com](mailto:sjohnson@mullereng.com))**

- DU Field Trip in June was a great success. Working on a video of the field trip for the website.
- Currently planning a field trip to Panorama Park in CO Springs for late summer.
- Planning a picnic lunch meeting in person for August.

### **Scholarship – Drew Roberts, MHFD ([droberts@mhfd.org](mailto:droberts@mhfd.org)); Ben Liu, Matrix ([ben\\_liu@matrixdesigngroup.com](mailto:ben_liu@matrixdesigngroup.com)); Selena Klosowski, Denver ([selena.klosowski@denvergov.org](mailto:selena.klosowski@denvergov.org))**

- We have begun receiving donations, if anyone would like to help we would love assistance in requesting donations.

### **Younger Members Group – Faylyn Bruecken, Olsson ([fbruecken@olsson.com](mailto:fbruecken@olsson.com)) & Zach Purfurst, ICON ([zpurfurst@iconeng.com](mailto:zpurfurst@iconeng.com))**

- Earlier in the summer, the YMG participated in the Protect Our Rivers Clean Up event along the South Platte. This was a great way to get outside and give back to the community.
- YMG Picnic at Washington Park (Site 3A) this Friday (7/12) at 4-8 PM
  - o Join us for food, drinks, and games with fellow YMGers!
  - o Please see CASFM YMG email for details on location and RSVP

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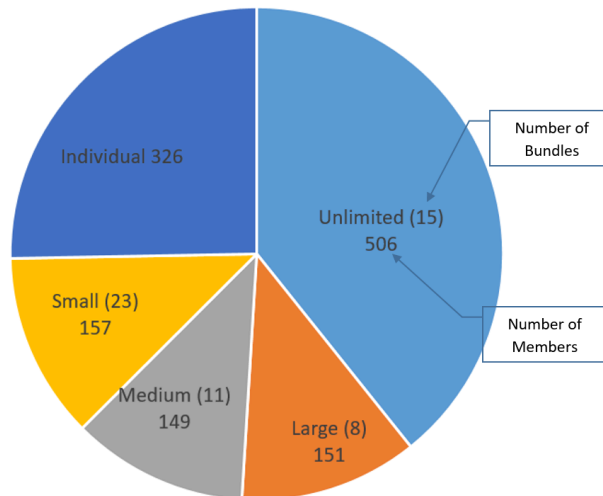


- YMG Rockies Game sponsored by ADS - Monday, August 26th
  - o Happy Hour before game from 4:30 to 6:30 PM at Tap Fourteen
  - o Catch our email for more updates, RSVP as soon as possible due to limited spots!

## MISCELLANEOUS REPORTS

### Membership – Stuart Gardner, CDOT ([stuart.gardner@state.co.us](mailto:stuart.gardner@state.co.us))

- There has been some discussion about adjusting membership rates. If we move forward with that, we should implement it no later than the middle of October. The system is set up to generate invoices and send the first reminder emails at the beginning of November, and it takes some time to get the changes into the system and make sure it's functioning properly.
- We have 1289 current members, which is 129 over this time a year ago.



### Website – Katie Kerstiens, MHFD ([kkerstiens@mhfd.org](mailto:kkerstiens@mhfd.org))

- No updates!

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## Colorado Assn of Stormwater and Floodplain Managers, Inc. CASFM Profit & Loss Budget vs. Actual - 2024

January through June 2024 (Bank Statement)

Accrual Basis

Ordinary Income/Expense	Actual	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
43400 - Direct Public Support				
43415 - Scholarships Contributions	0.00	4,000.00	4,000.00	0.0%
<b>Total 43400 - Direct Public Support</b>	<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.0%</b>
45000 - Investments				
45030 - Interest-Savings	30.28	65.00	34.72	46.6%
<b>Total 45000 - Investments</b>	<b>30.28</b>	<b>65.00</b>	<b>34.72</b>	<b>46.6%</b>
47200 - Program Income				
47230 - Membership Dues	8,102.30	41,700.00	33,597.70	19.4%
47240 - Annual Conference Fees	19,245.51	250,000.00	230,754.49	7.7%
47245 - Annual Conference Sponsorships	82,675.00	70,000.00	-12,675.00	118.1%
47250 - Workshop/Training Fees				
47251 - Lunch & Learns, Courses, Trainings	35,520.96	50,000.00	14,479.04	71.0%
47260 - Water Quality Fieldtrip Fees	350.00	500.00	150.00	70.0%
47275 - Socials Sponsorships	500.00	0.00		
47280 - Seminar/Training Sponsorship	1,410.00			
47285 - Scholarship Sponsorships	0.00	5,000.00		
<b>Total 47250 - Workshops Fees</b>	<b>37,780.96</b>	<b>55,500.00</b>	<b>17,719.04</b>	<b>68.1%</b>
<b>Total 47200 - Program Income</b>	<b>147,803.77</b>	<b>417,200.00</b>	<b>269,396.23</b>	<b>35.4%</b>
<b>Total Income</b>	<b>147,834.05</b>	<b>421,265.00</b>	<b>273,430.95</b>	<b>35.1%</b>
<b>Expense</b>				
62100 - Contract Services				
62110 - Accounting Fees	0.00	2,100.00	2,100.00	0.0%
62140 - Legal Fees	0.00	0.00	0.00	0.0%
<b>Total 62100 - Contract Services</b>	<b>0.00</b>	<b>2,100.00</b>	<b>2,100.00</b>	<b>0.0%</b>
62200 - Dues and Subscriptions				
62210 - ASFPM Dues	700.00	700.00	0.00	100.0%
<b>Total 62200 Dues and Subscriptions</b>	<b>700.00</b>	<b>700.00</b>	<b>0.00</b>	<b>100.0%</b>
64000 - Annual Conference				
64100 - Annual Conference Hotel Reservation	0.00	30,000.00	30,000.00	0.0%
64200 - Annual Conference Costs	3,750.00	240,000.00	236,250.00	1.6%
64300 - Annual Conference General	0.00	30,000.00	30,000.00	0.0%
<b>Total 64000 - Annual Conference</b>	<b>3,750.00</b>	<b>300,000.00</b>	<b>296,250.00</b>	<b>1.3%</b>
65000 - Operations				
63400 - Membership & Database Coordination	0.00	2,600.00	2,600.00	0.0%
63500 - News Letters	0.00	0.00	0.00	0.0%
65020 - Postage, Mailing Service	26.58	0.00	-26.58	0.0%
65040 - Supplies	0.00	0.00	0.00	0.0%
65120 - Insurance - Liability, D and O	0.00	2,200.00	2,200.00	0.0%
65150 - Credit Card Fees				
65151 - Credit Card Fees - Monthly	611.87	1,000.00	388.13	61.2%
<b>Total 65151 - Credit Card Fees</b>	<b>611.87</b>	<b>1,000.00</b>	<b>388.13</b>	<b>61.2%</b>
65200 - Website Hosting and Domain	35.99	500.00	464.01	7.2%
65205 - Website Maintenance	1,500.00	2,100.00	600.00	71.4%
65210 - Conference Management Software	5,850.00	11,000.00	5,150.00	53.2%
65300 - Bank Fees	30.00	150.00	120.00	20.0%
65305 - Membership Meetings	0.00	0.00	0.00	0.0%
70000 - Zoom Account (Misc.)	367.21	150.00	-217.21	244.8%
<b>Total 65000 - Operations</b>	<b>8,421.65</b>	<b>19,700.00</b>	<b>11,278.35</b>	<b>42.7%</b>
65500 - ASFPM National Conf	735.00	2,500.00	0.00	0.0%
66000 - Workshops				
66100 - Workshops - Lunch & Learn	0.00	0.00	0.00	0.0%
66150 - Water Quality Fieldtrip	236.98	500.00	263.02	47.4%
66200 - Workshops - Outreach & Training	33,215.52	39,000.00	5,784.48	85.2%
66300 - Workshops - Seminar	1,410.00	0.00	-1,410.00	0.0%
66400 - Workshops - CASFM Toastmasters	138.58	500.00	361.42	27.7%
<b>Total 66000 - Workshops</b>	<b>35,001.08</b>	<b>42,500.00</b>	<b>7,498.92</b>	<b>82.4%</b>
68000 - Socials				
68100 - Metro Socials	679.91	1,250.00	570.09	54.4%
68200 - Northeast Socials	558.61	1,000.00	441.39	55.9%
68300 - Southwest Socials	0.00	800.00	800.00	0.0%
68400 - Southeast Socials	272.82	500.00	227.18	54.6%
68500 - Northwest Socials	0.00	500.00	500.00	0.0%
68600 - Young Members Social	91.68	2,500.00	2,408.32	3.7%
<b>Total 68000 - Socials</b>	<b>1,603.02</b>	<b>6,550.00</b>	<b>4,946.98</b>	<b>24.5%</b>
68800 - Donations				
68920 - ASFPM Foundation	200.00	750.00	550.00	26.7%
68930 - Research	0.00	5,000.00	5,000.00	0.0%
68940 - Greenway Foundation	0.00	0.00	0.00	0.0%
68950 - Disaster Relief	10,000.00	10,000.00	0.00	1.00
<b>Total 68800 - Donations</b>	<b>10,200.00</b>	<b>15,750.00</b>	<b>5,550.00</b>	<b>64.8%</b>
69000 - Scholarships				
69200 - Ben Urbonas Scholarship	4,000.00	4,000.00	0.00	100.0%
69300 - CASFM Family Scholarship	4,000.00	4,000.00	0.00	100.0%
69400 - Undergrad Scholarship	0.00	4,000.00	4,000.00	0.0%
<b>Total 69000 - Scholarships</b>	<b>8,000.00</b>	<b>12,000.00</b>	<b>4,000.00</b>	<b>66.7%</b>
<b>Total Expense</b>	<b>68,410.75</b>	<b>399,300.00</b>	<b>330,889.25</b>	<b>17.1%</b>
<b>Net Ordinary Income</b>	<b>147,834.05</b>	<b>421,265.00</b>	<b>273,430.95</b>	<b>35.1%</b>
<b>Net Income</b>	<b>79,423.30</b>	<b>21,965.00</b>	<b>-57,458.30</b>	

	12/29/2023	6/30/2024
Checking	\$ 148,685.95	\$ 225,578.97
Money Market (Family Scholarship)	\$ 24,101.70	\$ 20,131.98
Combined	\$ 172,787.65	\$ 245,710.95

## Cash Flow Projection CASFM

Starting date Jan-24  
 Cash balance alert minimum \$ 110,000.00

		Beginning	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
P&L Code	Annual Budget														
	<b>Cash on hand (beginning of month)</b>	148,686	146,186	130,275	125,016	121,161	124,819	131,212	225,609	349,209	441,029	480,579	462,059	432,899	
	<b>INCOME</b>		Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
43415 \$	4,000.00		4,000								4,000				4,000.00
47285 \$	5,000.00										5,000				5,000.00
45030 \$	65.00		5.65	4.79	4.79	5.29	5.13	4.63	5.00	5.00	5.00	5.00	5.00	5.00	60.28
47230 \$	41,700.00		6,930	250	40	280	282	320	10,000	3,000	1,000			20,000	42,102.30
47240 \$	250,000.00							19,246	120,000	100,000	30,000				269,245.51
47245 \$	70,000.00							82,675							82,675.00
47251 \$	50,000.00		2,875	2,121		7,425	7,425	15,675							35,520.96
47260 \$	500.00						350								350.00
47275 \$	-				20	480									500.00
47280 \$	-			870	150	390									1,410.00
	<b>TOTAL CASH RECEIPTS</b>	4,000	9,811	3,246	215	8,580	8,062	117,920	130,005	103,005	40,005	5	5	20,005	440,864.05
\$ 421,265.00	<b>Total cash available</b>	152,686	155,997	133,520	125,231	129,741	132,882	249,132	355,614	452,214	481,034	480,584	462,064	452,904	
	<b>EXPENSE</b>		Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
62110 \$	2,100.00														0.00
62140 \$	-								2,500						2,500.00
62210 \$	700.00		700												700.00
64100 \$	30,000.00														0.00
64200 \$	240,000.00			3,750											355,080.00
64300 \$	30,000.00											18,520	28,160	323,170	18,520.00
63400 \$	2,600.00														0.00
65151 \$	1,000.00		430	149	8	1	12	10	200	80	50			400	1,341.87
65200 \$	500.00						36								35.99
65205 \$	2,100.00		900	600											1,500.00
65210 \$	11,000.00		5,850												5,850.00
65300 \$	150.00		5	5	5	5	5	5	5	5	5	5	5	5	60.00
65120 \$	2,200.00														0.00
65020 \$	-				9	18									26.58
70000 \$	150.00					367									367.21
65500 \$	2,500.00					735									735.00
66150 \$	500.00		237						350						586.98
66200 \$	39,000.00		17,600			2,500	66	13,049	2,350	11,100					46,665.52
66300 \$	-						1,410								1,410.00
66400 \$	500.00					139									138.58
68100 \$	1,250.00					640	40								679.91
68200 \$	1,000.00						100	459							558.61
68300 \$	800.00														0.00
68400 \$	500.00					273									272.82
68500 \$	500.00														0.00
68600 \$	2,500.00				48	44			1,000		400		1,000		2,491.68
68920 \$	750.00					200									200.00
68930 \$	5,000.00		2,500											2,500	5,000.00
68950 \$	10,000.00							10,000							10,000.00
69000 \$	12,000.00		4,000	4,000	4,000									12,000	24,000.00
\$ 399,300.00	<b>TOTAL CASH PAID OUT</b>	6,500	25,722	8,504	4,070	4,922	1,670	23,523	6,405	11,185	455	18,525	29,165	338,075	472,220.75
	<b>Cash on hand (end of month)</b>	146,185.95	130,274.53	125,015.79	121,160.87	124,819.47	131,211.99	225,609.25	349,209.25	441,029.25	480,579.25	462,059.25	432,899.25	114,829.25	